



DEVELOPMENT SERVICES DEPARTMENT

Building (954-797-1111)

Engineering (954-797-1113)

Planning & Zoning (954-797-1103)

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 (954) 797-1000

COMMERCIAL SWIMMING POOL CHECKLIST

Required

- _____ PROPERTY TAX FOLIO NUMBER -AVAILABLE FROM Broward County Property Appraisers
(On Tax Notice or Receipt)
- _____ IF SUITE/LAND IS LEASED: Owner or Managing Agent must provide notarized letter
approving the proposed improvement(s).
- _____ **Zoning** Cond/Homeowners Association Approval Letter (If governed by an
(letter must state the Association is aware of the intended improvement(s)).
Utility Easement Agreement Letters - if fence location is on a utility easement)
(2 original sealed surveys - No older than 2 years.)
(Site Plan - Approved by Town Council - Show all intended set backs of
pool, deck and screen enclosure or fence. Also, indicate set backs from other existing structures.)
Surveys must show all easements and encumbrances
- _____ **Engineering** (provide drainage cross section including setbacks, elevations and slopes on all sides of
pool to property line.)
- _____ **Structural Plans** Pool, Deck, Screen and/or Fence. (2 complete sets, sealed by an
Engineer)
- _____ HRS APPROVAL: (Engineering Dept) 2421 SW 6 Avenue, Ft. Laud., FL 33315, (954) 467-4804
- _____ Drainage District: (if fence is located on a Drainage/Lake Maintenance Easement)
(Required only if structure is in easement) (Approval stamped on Location Plan)
CENTRAL BROWARD WATER CONTROL DISTRICT
SOUTH BROWARD DRAINAGE DISTRICT APPROVAL
TINDALL HAMMOCK APPROVAL
- _____ Completed Building Permit Application
- _____ Completed Fence/Deck/Screen Permit Application
- _____ Completed Plumbing Permit Application
- _____ Completed Electrical Permit Application
- _____ NOTARIZED SIGNATURE ON ALL APPLICATIONS
- _____ Contractors - Write license #'s on all applications. A copy of all applicable licenses
(Competency & Occupational) and original insurance certificates for Workman's Comp and General Liability.
- _____ Plan check fee in the amt of \$30.00 at the time of submitting application.